

TUSCO RIFLE CLUB

Incident Report

PART A About you

1. What is your full name? _____
2. What is your position with TRC? _____
3. What is your telephone number? _____
4. What is your address? _____
5. What is your phone number? _____

PART B About the incident

1. On what date did the incident happen? _____
2. At what time did the incident happen? _____
3. Where on the premises did the incident happen? _____

4. What were the weather conditions when the incident occurred? _____

PART C About the injured person

If more than one person was injured in the same incident, please attach the details asked for in Part C and Part D for each injured person.

1. What is the injured person's full name? _____
2. What is their home address? _____

3. What is their phone number? _____
4. How old is the injured person? _____
5. Is the injured person male or female? _____
6. What nature of activity was the injured person performing prior to the incident? _____

PART D About the injury

1. What was the injury? (e.g. fracture, laceration) _____

2. What part of the body was injured? _____

3. Was the injury (mark the one that applies)
 a fatality? a major injury or condition?
 an injury which mean they had to be taken from the scene to the hospital for treatment?
 a minor injury that was only required basic first aid on the scene?
4. Did the injured person (mark all boxes that apply)
 become unconscious? need resuscitation?
 remain in the hospital for more than 24 hours?
 None of the above.

PART E About the kind of accident

Please mark the line or lines that best describe what happened.

- Contact with moving machinery
- Hit by a moving, flying or falling object
- Hit by a moving vehicle
- Hit something fixed or stationary
- Injured while handling, lifting or carrying
- Slipped, tripped or fell on the same level
- Fell from a height of _____
- Trapped by something collapsing
- Shooting
- Drowned or asphyxiated
- Exposed to or in contact with a harmful substance
- Exposed to fire
- Exposed to an explosion
- Contact with electricity or an electrical discharge
- Injured by an animal
- Physically injured by another person
- Another kind of accident (describe in Part F)

PART F Describe what happened

Please give as much detail as you can. For instance, the part played by any people, the events that led to the incident, the name and type of any machinery involved, the name of any substance involved.

If it was a personal injury, give details of what the person was doing. Describe any action that has since been taken to prevent a similar incident. Use a separate piece of paper if you need to.
